

PROJECTS AND INTERNSHIPS

In order to attend an internship at our university or to do a Project (A, B or C) during your Erasmus+ stay, you need to inform the **Department of International Relations** and find yourself a supervisor.

1ST STEP – CONTACT DEPARTMENT OF INTERNATIONAL RELATIONS

Send an email with your motivational letter, CV and Transcript of Records to adela.habartova@vscht.cz .
(the CV should include all your laboratory experience)

2ND STEP – FINDING A SUPERVISOR

Choose a faculty at which you would like to do your project and contact the faculty's Erasmus coordinator:

Faculty of Chemical Technology: prof. Dr. Ing. Karel Bouzek., Karel.Bouzek@vscht.cz

Faculty of Environmental Technology: doc. Ing. David Kubička, Ph.D. MBA., David.Kubicka@vscht.cz

Faculty of Food and Biochemical Technology: Ing. Monika Tomaniová, Ph.D., Monika.Tomaniova@vscht.cz

Faculty of Chemical Engineering: Ing. Pavel Hrnčířík, Ph.D., Pavel.Hrncirik@vscht.cz

The email to the coordinators should include:

- your name
- information that you have been accepted for Erasmus+ stay and for which semester(s) OR information that you have already been in contact with Department of International Relations (internships)
- what kind of project you are planning to do: Internship / Project A (30 credits) / Project B (15 credits) / Project C (10 credits)
- description of your experiences
- area of interest/topic of your work
- ATTACHMENTS: CV, motivational letter, transcript of records

All attachments are important for the coordinators to understand what kind of experiences you have and which laboratory would be suitable for you; your CV should include information about your previous laboratory experience.

In case the email to the coordinators will not include some of these points, the coordinators will not have enough information to find you a suitable supervisor and your email can remain without answer.

IMPORTANT:

If you will not have a supervisor before you arrive to Prague, you will have to delete the Project and replace it with courses.

For Internships and Project A: because the laboratory work will be the only (or main) activity for you, your Learning Agreement will not be approved before you will find a supervisor.